



Lifesong Hospice and Palliative Care

Conflict of interest Disclosure Form

Conflict of Interest - *When an individual's commitments and obligations are likely to be compromised by other interests or commitments, particularly economic, especially if those interests or commitments are not disclosed.*

Lifesong Hospice and Palliative Care requires employees and Board of Trustee members to avoid actual and the appearance of conflicts of interest. The list below does not cover every actual or potential conflict of interest but is to be used as a guideline for consideration.

A conflict exists when and employee or family member:

- ❖ Has any material or financial interest in any entity that provides goods or services to Lifesong Hospice and Palliative Care;
- ❖ Uses unauthorized confidential or proprietary information obtained in connection with one's position at the hospice or use of such information for personal or financial benefit or the benefit of a close relation; and
- ❖ Functions as a director or trustee of an organization that conducts business with the hospice.

If an actual or potential conflict is not known at this time or arises in the future, employees and Board members are required to update this form at that time.

Consult with your supervisor, the department director, or Human Resources before engaging in any activity which may be in violation of Lifesong Hospice and Palliative Care's Conflict of Interest policy.

Disclosure of any actual or potential conflicts of interest: *(If none, write "NONE")*

I understand and acknowledge that I am obligated to adhere to Lifesong Hospice and Palliative Care's Conflict of Interest policy. I attest that the above information is accurate and true.

Signature: _____ Date: _____

Print Name: _____ Position: _____