Administrative Policies and Procedures

STRATEGIC PLANNING AD.S20

POLICY:

The Board of Directors and senior management of Lifesong Hospice and Palliative Care ensure there is an ongoing process for strategic planning and resource management.

PROCEDURE:

- 1. The Board of Directors promotes a strategic planning process that includes, but is not limited to:
 - a. Assessment of the hospice's mission, vision and goals to ensure that care and services are consistent with stated objectives;
 - b. Analysis of data related to patient /caregiver satisfaction, complaint forms, incident reports, and the QAPI program; and
 - c. Development of a strategic plan that addresses both short term and long range goals related to the hospice's mission.
- 2. Documentation of the strategic planning process is available in the minutes of the meetings of the Board of Directors and reflects planning related to all aspects of the hospice's operations.
- 3. The Board of Directors solicits input from internal and external stakeholders and the community at large for inclusion in the strategic planning process.
- 4. The hospice's strategic plan is communicated to all hospice personnel.

Created:	Reviewed:	Revised:	Effective:
9/2018	11/2018		4/2019