Patient Care Policies and Procedures

Abbreviations	Intended Meaning	Misinterpretation	Correction
μg	Microgram	Mistaken as "mg"	Use "mcg"
AD, AS, AU	Right ear, left ear, each ear	Mistaken as OD, OS, OU (right eye, left eye, each eye)	Use "right ear," "left ear," or "each ear"
OD, OS, OU	Right eye, left eye, each eye		Use "right eye," "left eye," or "each eye"
вт	Bedtime	Mistaken as "BID" (twice daily)	Use "bedtime"
сс	Cubic centimeters	Mistaken as "u" (units)	Use "mL"
D/C	Discharge or discontinue	Premature discontinuation of medications if D/C (intended to mean "discharge") has been misinterpreted as "discontinued" when followed by a list of discharge medications	Use "discharge" and "discontinue"
IJ	Injection	Mistaken as "IV" or "intrajugular"	Use "injection"
IN	Intranasal	Mistaken as "IM" or "IV"	Use "intranasal" or "NAS"
HS	Half-strength	Mistaken as bedtime	Use "half- strength" or "bedtime"
hs	At bedtime, hours of sleep	Mistaken as half-strength	Use "half- strength" or "bedtime"
IU**	International unit	Mistaken as IV (intravenous) or 10 (ten)	Use "units"
o.d. or OD	Once daily	Mistaken as "right eye" (OD- oculus dexter), leading to oral liquid medications administered in the eye	Use "daily"
OJ	Orange juice	Mistaken as OD or OS (right or left eye); drugs meant to be diluted in orange juice may be given in the eye	Use "orange juice"

Dangerous and Error Prone Abbreviations PC.A10.2

Lifesong Hospice and Palliative Care

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		The "os" can be mistaken as	Use "PO," "by
Per os	By mouth, orally	"left eye" (OS-oculus	mouth," or
		sinister)	"orally"
q.d. or QD**	Every day	Mistaken as q.i.d., especially	Use "daily"
		if the period after the "q" or	
		the tail of the "q" is	
		misunderstood as an "i"	
qhs	Nightly at bedtime	Mistaken as "qhr" or every	Use "nightly"
۹··٠		hour	
qn	Nightly or at bedtime	Mistaken as "qh" (every	Use "nightly" or
		hour)	"at bedtime"
	Every other day	Mistaken as "q.d." (daily) or	Use "every other
q.o.d. or QOD**		"q.i.d. (four times daily) if	day"
		the "o" is poorly written	
q1d	Daily	Mistaken as q.i.d. (four times daily)	Use "daily"
		uarry)	Use "daily at 6
q6PM, etc	Every evening at 6 PM	Mistaken as every 6 hours	PM" or "6 PM
qopivi, etc			daily"
	Subcutaneous	SC mistaken as SL	Use "subcut" or "subcutaneously"
		(sublingual); SQ mistaken as	
		"5 every;" the "q" in "sub q"	
		has been mistaken as	
SC, SQ, sub q		"every" (e.g., a heparin dose	
		ordered "sub q 2 hours	
		before surgery"	
		misunderstood as every 2	
		hours before surgery)	
	Sliding scale (insulin) or ½ (apothecary)	Mistaken as "55"	Spell out "sliding
SS			scale;" use "one-
			half" or "½"
SSRI	Sliding scale regular	Mistaken as selective-	Spell out "sliding
	insulin	serotonin reuptake inhibitor	scale (insulin)"
SSI	Sliding scale insulin	Mistaken as Strong Solution	Spell out "sliding
		of Iodine (Lugol's)	scale (insulin)"
i/d	One daily	Mistaken as "tid"	Use "1 daily"
TIW or tiw	3 times a week	Mistaken as "3 times a day"	Use "3 times
		or "twice in a week"	weekly"
U or u**	Linit	Mistaken as the number 0 or	
	Unit	4, causing a 10-fold overdose or greater (e.g., 4U seen as	eose unit
		or greater (e.g., 40 seen ds	

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		"40" or 4u seen as "44");	
		mistaken as "cc" so dose	
		given in volume instead of	
		units (e.g., 4u seen as 4cc)	
		Mistaken as unit dose (e.g.,	
	As directed ("ut	diltiazem 125 mg IV infusion	
UD		"UD" misin- terpreted as	Use "as directed"
00	dictum")	meaning to give the entire	Use as unected
		infusion as a unit [bolus]	
		dose)	

Customization Suggestions: Abbreviations

This list is adapted from http://www.ismp.org/Tools/errorproneabbreviations.pdf

Please update at least annually

In addition, information from the Joint Commission on "dangerous abbreviations" is available at <u>https://www.jointcommission.org/facts_about_do_not_use_list/</u>