
Hospice Aide In-Service Training PC.H22

POLICY: Hospice aides receive at least 12 hours of in-service training during each 12-month period. In-service training may occur while an aide is furnishing care to a patient.

PROCEDURE:

1. If hospice aide in-service training is provided while furnishing care to a patient, the training:
 - a. is supervised by a registered nurse;
 - b. may be part of the every 14-day supervisory visit;
 - c. is documented and reflects the teaching of a new skill or theory; and
 - d. is not a repetition of a basic skill.

1. In-service training provided to hospice aides is supervised by a registered nurse.

2. Topics for in-service training are selected based on an assessment of the learning needs of hospice aides and annual requirements.

3. All in-service training provided to hospice aides is documented and a training file for each aide is included with his/her personnel record.

Created:	Reviewed:	Revised:	Effective:
6/18	2/19		4/2019
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