

Interdisciplinary Group Meeting PC.I60

Regulatory Citation(s):

None

L-Tag(s):

None

POLICY: The Interdisciplinary Team/Group (IDG/IDG) meets weekly to plan and coordinate the care and services provided to the hospice's patients and their family members.

PROCEDURE:

1. The interdisciplinary group (IDG) reviews each patient's plan of care every two weeks, or more frequently if needed, to continually monitor the care and services provided to the patient and his/her continued eligibility for hospice care.
2. During the interdisciplinary group meeting, the patient's plan of care is reviewed and updated, and changes are communicated to the patient's attending physician and documented, with requests for new orders when needed. Physician communication can be via email, telephone, fax or other preferred method.
3. The interdisciplinary group meeting follows a consistent agenda (see PC.I60.1 Interdisciplinary Group Meeting Protocol for recommended format). IDG meeting process should ensure that all patients are reviewed, and that appropriate care planning occurs. The agenda includes a review of:
 - a. discharges, transfers and revocations;
 - b. admissions and readmissions;
 - c. recertifications and patients requiring a face-to-face encounter;
 - d. patients at the general inpatient and continuous home care levels of care; and
 - e. existing patients.
4. The review of existing patients is grouped according to Level of acuity (red yellow, green) and the discussion is guided by the appropriate LCD guidelines and changes in the patient's plan of care to monitor the patient's status and continued eligibility for hospice care.
5. The focus of the IDG meeting is reviewing the patient's plan of care and revising it as needed, based on updated comprehensive assessments.

Created:	Reviewed:	Revised:	Effective:
6/18	2/19		4/2019
Reviewed:	Reviewed:	Reviewed:	Reviewed: