

### Medications: Administration PC.M25

**Regulatory Citation(s):** 42 CFR 418.106(d)  
**L-Tag(s):** 692

**POLICY:** All drugs are administered in accordance with physician orders and pharmacy label instructions.

**PROCEDURE:**

1. Drugs may be administered by a licensed nurse or physician, the patient (if able), and other caregivers, only in accordance with State laws and regulations and specified in the patient's plan of care. Hospice Aides and Homemakers are not licensed to administer medications.
2. All hospice nurses may administer medications by oral, rectal, vaginal, transdermal, topical, sublingual, buccal, subcutaneous, intravenous, intraocular, inhalation/nasal or intramuscular routes when following physician orders.
3. When a hospice nurse administers any medication to a patient, the name of the medication, strength, dose, amount, route, date and time of administration is documented in the clinical record, along with the nurse's signature and credentials.
4. The Admissions Nurse, RN Case Manager (or designee) assesses the patient's or family's ability to safely administer medications during the initial assessment.
5. The RN Case Manager (or designee) provides instruction on the proper administration of medications. Instruction includes, but is not limited to:
  - a. Name and purpose of the medication
  - b. potential side effect of medications;
  - c. emergency responses to adverse reactions;
  - d. how to safely store medications;
  - e. the proper disposal of used syringes, patches, applicators and other medication-related devices;
  - f. when and how to properly administer medications that are included in the plan of care;
  - g. documenting self-administration of medication (if appropriate); and
  - h. when to call the hospice if any difficulties or questions arise regarding self-administration of medication.

<b>Created:</b>	<b>Reviewed:</b>	<b>Revised:</b>	<b>Effective:</b>
9/18	2/19		4/2019
<b>Reviewed:</b>	<b>Reviewed:</b>	<b>Reviewed:</b>	<b>Reviewed:</b>

6. The RN Case Manager (or designee) documents all instruction given regarding the safe administration of medication and includes the response of the patient/family to the instruction as appropriate.

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